

AU CAREER ADVANCEMENT AWARD – UNDERGRADUATE / GRADUATE

Donor: Athabasca University

Value: \$1,250

Number: up to 8

Description of the Award

Awarded to eight students (either graduate or undergraduate) who are currently enrolled in an Athabasca University (AU) **certificate** or **diploma** program. AU degree program students are not eligible.

Undergraduate certificate or diploma program students must have a cumulative AU grade point average (GPA) of 2.00 or higher and must have completed at least 9 AU credits by the application deadline.

Graduate level certificate or diploma program students must have a cumulative AU GPA of 3.00 or higher and must have completed at least 6 AU credits by the application deadline.

Recipients will be selected based on proven leadership skills and dedicated pursuit of career advancement or professional development in their area of specialization.

Conditions of Eligibility

An applicant must meet the following criteria to be eligible for this award:

- Enrolled in an AU undergraduate or graduate **certificate or diploma** (as opposed to degree) program
- Has an AU cumulative GPA of 2.00 or higher at an undergraduate level or an AU program GPA of 3.00 or higher at a graduate level
- Has completed 9 AU credits for Undergraduate programs or 6 AU credits for Graduate programs
- Has never received this award within the previous five years

The following constitutes a complete application:

- Submit your application here: Student Awards Application System Or navigate back to the award listing to submit.
- Receipt of Reference Letter as instructed in section D of this application form.

Selection Criteria

The AU Career Advancement Awards will be given to students who demonstrate merit without regard to financial need. The emphasis for award selection includes:

- proven leadership skills in chosen area of career,
- dedicated pursuit of career advancement,
- evidence of professional development in area of specialization,
- a solid reference

Application Submission Deadline

October 15th

Award Notification

Successful applicants should expect to be notified within one month of the selection committee convening to choose recipients.

Questions?

Visit the Athabasca University Awards website located at: <http://www.athabascau.ca/registrar/studawrds.php>

Call toll free 1-800-788-9041 extension 6197 or 780-675-6197 Email awardsinfo@athabascau.ca with your inquiries



APPLICATION FORM FOR AU CAREER ADVANCEMENT AWARD UNDERGRADUATE/GRADUATE

A. PERSONAL INFORMATION

Athabasca University Student Identification Number:

Social Insurance Number:

Last Name:

First Name:

Middle Name:

Mailing Address:

Mailing Address 2:

City:

Province:

Postal Code:

Country:

Primary Telephone Number:

Alternate Telephone Number:

Email Address:

B. CURRENT POST-SECONDARY INSTITUTION

Complete the information requested below. Information will be verified with your student record, and other sources, if required.

In what AU **certificate or diploma** program are you enrolled?

What is your cumulative program GPA? (Go to MyAU portal, click on "Request Transcript", click on "Preview" to view your GPA)

How many AU credits have you completed towards the AU program listed above?

C. CAREER ADVANCEMENT, LEADERSHIP, COMMUNITY ACTIVITIES



Answer all the questions within the space provided for each question, approximately 200 words. No extra information will be read. Please limit your answers to events and experiences that have taken place in the last three years. **A missing answer will disqualify you.**

Why is career advancement important to you? Explain how professional development specifically affects your career advancement? What has inspired your dedication to your chosen area?

Describe your active contribution to your community and most recent volunteer activities. Include the name of the organizations(s), your role and responsibilities, length of service, your weekly or monthly time commitment and briefly why it's important to you.

Describe how your leadership roles were demonstrated in any of your community service activities. How has this impacted your academic goals including your plans to continue with volunteer initiatives once you are an AU Alumni?

Please provide the name, position, and contact information (email address and phone number) of the individual who can verify your involvement in the activity you described above.



D. LETTER OF RECOMMENDATION

This award requires a written reference letter from a Referee of your choice. You will be asked to supply the Referee's first and last name, email address, phone number and type of relationship to you, i.e., academic, personal or professional etc. When submitted, our system will send your referee an email with instructions for them to complete the referee process including the reference letter document upload.

To access the Letter of Recommendation form, please navigate back to the award listing. Click here:

AU Career Advancement Award - Graduate or

AU Career Advancement Award - Undergraduate

You are strongly encouraged to alert your referee to the request that will be forthcoming. The AU Student Awards Office will not follow up on reference letter requests that are not completed.

The reference letter must be received by the application deadline date. A missing reference letter will disqualify you.

E. REQUIRED CERTIFICATION AND RELEASE

I certify that the information provided in this application and in the accompanying documentation is true, accurate and complete. I authorize the provision of any information held or to be held by Athabasca University, and others relating to my application, including but not limited to personal evaluations and transcripts, to the Student Awards Unit of Athabasca University and the Selection Committee chosen for this scholarship. I understand and accept that: (1) such information will be used by the Student Awards Unit and the awards selection committee of Athabasca University for the purposes of selection, for statistical analysis, and to facilitate ongoing administrative correspondence with applicants, necessary to further the objective of the Athabasca University Student Awards Program and to improve selection process; (2) the Athabasca University will not release application evaluation or the results of the evaluation process, except to inform me if my application has been accepted for an award; and (3) for all questions regarding my personal information held on file by the Athabasca University, including updates thereof, I may reach an Athabasca University representative through the contact information provided within this award package; and (4) if my application is selected for this award, I authorize the publication of my name and the name of the award received on the Athabasca University website and in reports to governing bodies of Athabasca University. I understand that should my application be selected for this award, I am subject to the reporting obligations of the Canada Revenue Agency regarding scholarships, fellowships, bursaries, study grants, and artists project grants. Finally, if my application is selected for this award, I will: (1) provide a thank you letter to the Student Awards Unit of Athabasca University to be forwarded to the donor of the award and (2) agree to a request for a photo opportunity should one be forthcoming.

Name of Applicant:

Date:

Your personal information is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25 and the *Post-Secondary Learning Act*, S.A. 2003, c. P-19.5.